

## About NaBFID

*National Bank for Financing Infrastructure and Development (NaBFID) has been set up under an Act of Parliament (NaBFID Act, 2021), as the principal entity for infrastructure financing in the country. The entity is regulated and supervised as an All-India Financial Institution (AIFI) by the Reserve Bank of India (RBI). NaBFID is poised to play an extremely crucial role in supporting infrastructure funding by driving the development of innovative financing instruments and development of bond and derivatives markets and promoting best practices in financing and data-driven risk management.*

*NaBFID is looking to hire a strong leadership team, committed to the cause for which NaBFID is set up and to help with the national agenda, inviting applications for role of “**Vice President – Accounts**”.*

## Job Profile

S/he will be responsible for developing and implementing NaBFID’s accounting and taxation policies, budgetary controls, preparation of financial statements, and compliance to tax guidelines and statutes.

<b>Job Title</b>	Vice President - Accounts	<b>Grade</b>	VP
<b>Department</b>	Accounts	<b>Reporting To</b>	Head - Finance
<b>Location</b>	Mumbai		Sr Analyst/Analyst
<b>Age</b>	55 years and below (As on date of advertisement)		

## Primary Job Duties/Responsibilities

The key job duties/responsibilities are enumerated below:

### Budget and Policy:

- Develop and maintain accounting policies, processes, procedures, systems and ensure that all business activities are carried out as per approved policies and guidelines
- Establish and maintain an efficient budgetary control system, prepare annual budget and ensure that yearly budgetary targets are met
- Ensure formulation and implementation of financial and accounting policies, programs, and systems

### Continuous Improvement and Financial Reporting

- Deliver quality, productivity, process enhancements, continuous improvement initiatives and engage in projects which play a key role in delivering the vision.
- To work closely with the Head of Finance in building the Finance strategy, roadmap and executing to NaBFID’s Finance Vision
- Ensure accurate accounting, reporting, preparation of statutory accounts and oversight of statutory audit
- Drive timely preparation of financial statements and reports for management, Board, statutory bodies, and other agencies in accordance with law

## **Statutory and Tax Planning**

- Handling statutory and other external auditors
- Advise business on tax guidelines and regulations as applicable during resource mobilization or investments
- Influence investment or financial strategies at NaBFID to help optimize tax structure
- Design and implement tax policies and strategies and evaluate processes to ensure compliance with relevant statutes and regulatory codes
- Engage tax planning and reporting measures, such as filing company returns.
- Organize with credit rating companies to rate NaBFID
- Any other assignment as may be assigned by the Bank from time to time

## **Professional Experience**

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- Minimum 12 years of experience in financial/corporate sector, of which at least 06 years experience in financial sector. Minimum of 3 years experience in accounts and taxation
- Proven track record of implementing and overseeing accounting and taxation policies in the BFSI sector
- Proficiency in interpreting taxation and accounting statutes, rules and regulations
- Ability to independently exercise judgement and stature to interact with varied internal and external stakeholders
- Ability to work in cross functional teams
- Knowledge of creating and managing teams
- Extensive understanding of auditing, tax legislation, and accounting procedures
- Excellent analytical and problem-solving skills
- Strong written and oral communication skills
- Proficiency in working with accounting and taxation software

## **Educational Qualifications**

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Graduate / Postgraduate in any discipline from a recognized University / Institution  
Preferred: CA, ICWA, MBA Finance or equivalent

## **Term**

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Contractual Engagement will be for a minimum of 3 years to maximum of 5 years, which may be renewed for additional term at the discretion of NaBFID.

## **Remuneration**

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Remuneration will be offered based on qualification, experience, suitability, last drawn salary, and market benchmark and shall not be a limiting factor for suitable candidates.

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Interested candidates (Indian Citizens) may send their CVs in the format provided (including a passport sized photograph) via email to [recruitment@nabfid.org](mailto:recruitment@nabfid.org). ***The subject line should STRICTLY be "APPLICATION FOR THE POST OF <Job Code>".***

All applications will be held in strict confidence and should be received on or before 30 November 2024 by 06:00 pm IST

*Selection will be solely at the discretion of NaBFID's Selection Committee, and their decision will be final.*